

## **Mid Devon District Council Scrutiny Proposal Form**

(This form should be completed by Member(s), Officers and / or members of the public when proposing an item for Scrutiny).

**Note: The matters detailed below have not yet received any detailed consideration. The Scrutiny Committee reserves the right to reject suggestions for scrutiny that fall outside the District Council's remit.**

Proposer's name and designation	Gordon Czapiewski -Lowman Ward Councillor	Date of referral	01 August 2025
Proposed topic title	MMC Self Builds		
Link to national, regional and local priorities(Corporate Plan) and targets	House Building Targets Local Plan Encouragement of self builds using MMC		
Background to the issue	<p>Does this council provide suitable, relevant and up to date information to assist residents who wish to build a self build using MMCs.</p> <p>I understand that there is suitable guidance for construction companies who want to incorporate a percentage of self builds. However, I am advised that there are a lot of approvals, licenses and processes which a resident needs to be aware of.</p> <p>With the advances in MMCs the need for the resident to understand and be qualified are diminished as companies provide most of the design and build processes as part of their service.</p>		
List main points this report should cover (What do you want to achieve?)	<p>For a resident to build an MMC</p> <ol style="list-style-type: none"> <li>1. Advice, to include the following and how to fulfill them: <ol style="list-style-type: none"> <li>a. Recommended/approved contractors</li> <li>b. Design and Planning</li> <li>c. Licenses</li> <li>d. Permits (e.g. road closures)</li> </ol> </li> </ol>		
Should this be referred to the appropriate PDG/ Committee?	Homes		
What degree of priority is this issue? 1 = Urgent    2= High 3=Medium    4=Low	4		

## Proposing an item for the Scrutiny Committee Work Programme

### Step 1

- Member of Committee / Cabinet / Council / Officer/Residents raise an issue that they feel could be included in the Scrutiny Work Programme. A **Proposal form** should be completed and forwarded to the Scrutiny Officer. Residents can access the form online or contact the Scrutiny Officer directly.

### Step 2

- Individual Members and residents can bring forward a proposal or issue to the Scrutiny Committee for consideration. Initially, if required, the Scrutiny Officer will discuss the suggestion in more detail with the proposer and confirm any details and/or work up a more detailed proposal making sure there are clear outcomes identified.

### Step 3

- The Scrutiny Committee will take a vote on whether the proposal warrants investigation. During the discussion, members will be supported in ensuring that all proposals clearly demonstrate:
  - Where they will add value to the work of the Council or to our communities
  - Resources available to address the issue
  - Ability to make a distinct and positive impact through the scrutiny function
  - Topics that are timely and relevant, but not already under review elsewhere

### Step 4

- If Committee agree, item will be included in the Work Programme – either way, decision (and reasons) will be communicated to the proposer.
- Following this recommendation a discussion on how to progress the issue will be made by the Committee.
- The Scrutiny Committee will decide when the item is included in the **Scrutiny Committee Work Programme**.